



Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET

**Kentucky Division of Real Property Boards
Kentucky Board of Home
Inspectors**

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Ray A. Perry
SECRETARY

DJ Wasson
DEPUTY SECRETARY

January 28, 2024

10:00 A.M. EST

KENTUCKY BOARD OF HOME INSPECTORS **MEETING MINUTES**

MEMBERS PRESENT

Jim Chandler
Laura Disney
Joshua Crepps
Ralph Halcomb
Mark Hiten

KENTUCKY DIVISION OF REAL PROPERTY BOARDS

Tracy Wilson Carroll, Director
Leah Redden, Board Administrator
Patrick Riley, General Counsel
Seth Branson, Procedures Development Specialist I
Gerald Florence, Duty Executive Director
René Rogers, Staff Attorney III

Call to Order

Member Chandler called a meeting of the Kentucky Board of Home Inspectors ("Board") to order at 10:00 p.m. EST. Roll call was taken.

Approval of Minutes

Member Hiten made a motion to approve meeting minutes from the December 16, 2024 meeting. Member Disney seconded the motion. Having all in favor, the motion carried.

DRPB Update

Director Tracy Carroll welcomed all members of the board. Deputy Executive Director Gerald Florence presented the financial update to the boards and introduced Tim Nehring as the new investigator. Deputy Executive Director Florence provided an update on the InterNACHI conference in Orlando, FL.

Legal Update

Patrick Riley reserved legal comments for closed session.

Licensure Report

Mrs. Leah Redden reported that the board currently has 482 active licensees and 27 inactive licensees.

Financial Report

Gerald Florence informed the board about the financial report that was provided in the board packet for review.

Application Committee Report

Member Hiten made a motion to recommend to the full board the approval of the initial applications of E.L., B.B., D.W., and B.B. Member Disney seconded the motion. Having all in favor, the motion carried.

Member Hiten made a motion to recommend to the full board approval of the renewals of D.H., K.H., D.G., D.R., F.G., E.S., S.J., M.T., L.M., B.G., S.L., B.J., T.B., J.A. and J.G. Member Disney seconded the motion. Having all in favor, the motion carried.

Member Hiten made a motion to recommend deferring the renewal application of S.B., J.K., J.T. and G.R. Member Disney seconded the motion. Having all in favor, motion carried.

Member Hiten made a motion to recommend to the full board to defer the initial application of V.L. Member Disney seconded the motion. Having all in favor, motion carried.

Education Committee Report

Member Halcomb made a motion to recommend to the full board for approval pre-licensing American Home Inspector Training, seconded by Member Disney. Having all in favor, the motion carried.

Member Halcomb made a motion to recommend to the full board to defer the American Society of Home Inspectors Continuing Education Course until the February meeting, seconded by Member Disney. Having all in favor, motion carried.

Member Halcomb made a motion to recommend to the full board to approve continuing education courses for InterNACHI, seconded by Member Disney. Having all in favor, motion carried.

Member Halcomb made a motion to recommend to the full board to approve Kentucky Real Estate Inspectors Association counting education courses, second be Member Disney. Having all in favor, motion carried.

Member Halcomb made a motion to recommend to the full board approval of McKissock provider application, seconded by Member Disney. Having all in favor, motion carried.

Member Halcomb made a motion to the full board to recommend approval of continuing education courses for McKissock, seconded by Member Disney. Having all in favor, motion carried.

Member Halcomb made a motion to the full board to recommend approval of continuing education course for West Virginia Home Inspectors, seconded by Member Disney. Having all in favor, motion carried.

Complaint Committee Report

Member Disney made a motion to recommend to the full board to request a response for 24-KBHI-007. The motion was seconded by Member Hiten. Having all in favor, the motion carried.

Closed Session

Member Hiten made a motion to enter closed session at 10:14 a.m. EST, seconded by Member Disney. Having all in favor, the motion carried.

Reconvene in Open Session

Member Hiten made a motion to reconvene in open session at 10:38 a.m. EST, seconded by Member Disney. Having all in favor, the motion carried.

No action was taken in the matters of B.J. and J.E.

New Business

Member Hiten discusses a 2-day training session for board to review regulations.

Public Comments

No Public Comments.

Motion to Approve Timesheets

Member Hiten made a motion to approve travel expenditures and per diem for CRC meeting and ARC meeting on January 27, 2025, seconded by Member Disney. Having all in favor, the motion carried.

Member Hiten made a motion to approve travel expenditures and per diem for ERC meeting and the main meeting on January 28, 2025, seconded by Member Disney. Having all in favor, the motion carried.

Meeting Adjournment

With no further business to discuss, Member Hiten made a motion to adjourn at 10:54 a.m. EST. Member Disney seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Tracy Carroll,
Executive Director for the Kentucky Division of Real Property Boards
Kentucky Board of Home Inspectors,
have reviewed and Approved the expenditures for the meeting of the
Kentucky Board of Home Inspectors (the Board) held on
1/28/2025. This Approval is based upon my review of the expenditures as
described in the minutes and in greater detail as on file with the KREA. I did
not review, nor did I participate in discussions, deliberations, or decisions
regarding the actions taken by the Commission at this meeting related to
individual disciplinary matters, investigations, or applicant reviews.
The Commission approved the minutes of its meeting at its meeting held on
February 25, 2025

Tracy Carroll

Today's Date: 3/18/2025